



Trust Headquarters  
Nexus House  
Gatwick Road  
Crawley  
West Sussex  
RH10 9BG

Tel: 0300 123 0999  
[www.secamb.nhs.uk](http://www.secamb.nhs.uk)

8<sup>th</sup> April 2020

Email:

Dear,

I am writing in response to your enquiry under the Freedom of Information Act 2000 (FOIA) reference FOI 20/02/15.

You requested the following information, please also see our response below:

**Can we have a breakdown of what toil is showing as "in the bank" to be taken by staff. This information for each of the last 24 months Jan 18-Jan 20 and broken down into each OU for each of the months.**

Please find attached however we were unable to provide this information by OU as it would involve individual reports per OU/DD (336 x A & E plus all of EOC & 111), which would exceed the 18 hour timeline and is therefore exempt under Section 12, FOI (Appropriate limit and fees) Regulations 2004

**Can we have the policy that covers TOIL payments with in secamb**

Please find attached Overtime policy- Please note a policy update is under review.

**Can we have the trusts legal understanding of what A4C means with this section:**

3.5 Staff may request to take time off in lieu as an alternative to overtime payments. However, staff who, for operational reasons, are unable to take time off in lieu within three months must be paid at the overtime rate.

**There for if staff have not attempted to book leave and with no policy in place can TOIL be force paid?**

The Trusts does follow Agenda for Change, as per the attached policy 5.13, so we can enforce but would leave to individual OUs to manage.

I hope you find this information of some assistance.

If for any reason you are dissatisfied with our response, kindly in the first instance contact Caroline Smart, Head of Information Governance via the following email address:

[FOI@secamb.nhs.uk](mailto:FOI@secamb.nhs.uk)

Yours sincerely

Freedom of Information Coordinator  
South East Coast Ambulance Service NHS Foundation Trust

